



# Teachers - Register your students today!



NSTEP is here to help you get your students online with our tutors as quickly and effortlessly as possible. Follow these three simple steps below and we will help you complete your tutee registration!

## I. Fill in the missing fields below

(If you have already submitted this information online, please proceed to step II)

Teacher First Name  (REQUIRED)

Teacher Last Name  (REQUIRED)

Teacher Email  (REQUIRED)

### School/Organization Contact Information

School/Organization Name  (REQUIRED)

Phone  (REQUIRED)

Address 1  (REQUIRED)

Address 2

City  (REQUIRED)

State  (REQUIRED)

Zipcode  (REQUIRED)

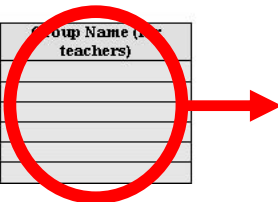
## II. Allow your students to fill out the accompanying form

★ **IMPORTANT: Please remind your students to WRITE NEATLY!** ★



## Student (Tutee) Registration

First	Last	Email	Grade	Parent/Guardian Email (Optional)	Group Name (for teachers)



After your students have filled in their information, assign each a group name, e.g. Algebra 1, Period 1, A Days, etc. We will pre-load this information into your teacher admin page for you.

## III. Fax this page and your Student Registration form(s) to us at

**(703) 907 – 7991**

We will register your students and notify you when they can begin!

